

IN THE SAN MANUEL TRIBAL COURT



Administrative Order No. 12-002

RE: Tribal Court Hours of Operation

The hours of operation of the Tribal Court shall be 9:00 AM to 3:00 PM, Monday thru Thursday, provided the Tribal Court shall not be open on Tribal Holidays and such other days or hours as may be determined by the Chief Judge from time to time by posting a notice on the Tribal Court entrance door.

If the Court Clerk is absent from the Court during the normal hours of operation, papers may still be filed by following the steps set forth in Administrative Order No. 10-001, which is posted outside the Court Clerk's office.

Please be advised that any document deposited in the Clerk's window or drop box up to and including 3:00 PM during business hours is deemed to have been received for filing on that day. Any document deposited in the Clerk's window or drop box after 3:00 PM shall be deemed received for filing on the next business day.

IT IS SO ORDERED this 29th day of December, 2012.



ANTHONY LEE, Chief Judge